

*Chapel Creek
Community Development District*

Meeting Agenda

December 1, 2020

AGENDA

Chapel Creek

Community Development District

219 E. Livingston St., Orlando, Florida 32801

Phone: 407-841-5524 - Fax: 407-839-1526

November 24, 2020

**Board of Supervisors
Chapel Creek
Community Development District**

Dear Board Members:

The regular meeting of the Board of Supervisors of the **Chapel Creek Community Development District** will be held **Tuesday, December 1, 2020 at 5:00 PM** at the **Hampton Inn – Dade City, 13215 Hwy US 301, Dade City, FL 33525**. Masks are required to be worn at the meeting venue.

Those members of the public wishing to attend the meeting can do so using the information below:

Zoom Video Link: <https://zoom.us/j/99171837850>

Zoom Call-In Information: 1-646-876-9923

Meeting ID: 991 7183 7850

Following is the advance agenda for the meeting:

Board of Supervisors Meeting

1. Roll Call
2. Public Comment Period (¹Speakers will fill out a card and submit it to the District Manager prior to the beginning of the meeting)
3. Organizational Matters
 - A. Administration of Oath to Newly Elected Supervisor
 - B. Consideration of Resolution 2021-02 Canvassing and Certifying the Results of the Landowners' Election
 - C. Consideration of 2021-03 Declaring Vacancies
 - D. Consideration of Appointments to Vacant Seats
 - i. Consideration of Resume from Mr. Timothy Jones, Sr.
 - ii. Consideration of Resume from Mr. Steven Johnson
 - E. Consideration of Resolution 2021-04 Electing Officers

¹ Comments will be limited to three (3) minutes

- F. Consideration of Resolution 2021-05 Authorization of Bank Account Signatories
- 4. Approval of Minutes of the November 3, 2020 Board of Supervisors Meeting and November 17, 2020 Landowners' Election
- 5. Consideration of Landscaping Proposals
 - A. Floralawn
 - B. Cardinal Landscaping
 - C. Prince & Sons, Inc.
- 6. Staff Reports
 - A. Attorney
 - B. Engineer
 - C. Field Manager's Report
 - i. Presentation of Pond Maintenance Report from Aquagenix
 - D. District Manager's Report
- 7. Other Business
- 8. Supervisors Requests and Audience Comments
- 9. Adjournment

SECTION III

SECTION B

RESOLUTION 2021-02

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE CHAPEL CREEK COMMUNITY DEVELOPMENT DISTRICT CANVASSING AND CERTIFYING THE RESULTS OF THE LANDOWNERS ELECTION OF SUPERVISORS HELD PURSUANT TO SECTION 190.006(2), FLORIDA STATUTES, AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the Chapel Creek Community Development District (hereinafter the “District”) is a local unit of special-purpose government created and existing pursuant to Chapter 190, *Florida Statutes*, being situated entirely within Pasco County, Florida; and

WHEREAS, pursuant to Section 190.006(2), *Florida Statutes*, a landowners meeting is required to be held within 90 days of the District’s creation and every two years following the creation of the District for the purpose of electing supervisors of the District; and

WHEREAS, such landowners meeting was held on November 17, 2020 the Minutes of which are attached hereto as **Exhibit A**, and at which the below recited persons were duly elected by virtue of the votes cast in his/her favor; and

WHEREAS, the Board of Supervisors of the District, by means of this Resolution, desire to canvas the votes and declare and certify the results of said election.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE CHAPEL CREEK COMMUNITY DEVELOPMENT DISTRICT:

SECTION 1. The following persons are found, certified, and declared to have been duly elected as Supervisor of and for the District, having been elected by the votes cast in their favor as shown:

Milton Andrade

Seat 3

Votes 300

SECTION 2. In accordance with Section 190.006(2), *Florida Statutes*, and by virtue of the number of votes cast for the Supervisor, the above-named person is declared to have been elected for the following term of office:

Milton Andrade

4 Year Term

SECTION 3. This resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED this 1st day of December 2020

ATTEST:

**CHAPEL CREEK COMMUNITY
DEVELOPMENT DISTRICT**

Secretary/Assistant Secretary

Chairperson, Board of Supervisors

SECTION C

RESOLUTION 2021-03

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE CHAPEL CREEK COMMUNITY DEVELOPMENT DISTRICT DECLARING VACANCIES IN CERTAIN SEATS ON THE BOARD OF SUPERVISORS PURSUANT TO SECTION 190.006(3)(b), *FLORIDA STATUTES*; AND PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.

WHEREAS, the Chapel Creek Community Development District (“**District**”) is a local unit of special-purpose government created and existing pursuant to Chapter 190, *Florida Statutes*; and

WHEREAS, on November 3, 2020, two (2) members of the Board of Supervisors (“**Board**”) were to be elected by “**Qualified Electors**,” as that term is defined in Section 190.003, *Florida Statutes*; and

WHEREAS, the District published a notice of qualifying period set by the Supervisor of Elections and at the close of the qualifying period, no one qualified to run for Seat 1 and Seat 2; and

WHEREAS, pursuant to Section 190.006(3)(b), *Florida Statutes*, the Board shall declare the seats vacant, effective the second Tuesday following the general election; and

WHEREAS, Qualified Electors are to be appointed to the vacant seats within 90 days thereafter; and

WHEREAS, the Board finds that it is in the best interests of the District to adopt this Resolution declaring the seats available for election as vacant.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE CHAPEL CREEK COMMUNITY DEVELOPMENT DISTRICT:

1. DECLARATION OF VACANT BOARD SUPERVISOR SEATS. The following seats are hereby declared vacant effective as of November 17, 2020:

Seat #1 (currently held by John Blakely)

Seat #2 (currently held by Bob Bishop)

2. INCUMBENT BOARD SUPERVISORS. Until such time as the Board nominates Qualified Electors to fill the vacancies declared in Section 1 above, the incumbent Board Supervisors of those respective seats shall remain in office.

3. SEVERABILITY. The invalidity or unenforceability of any one or more provisions

of this Resolution shall not affect the validity or enforceability of the remaining portions of this Resolution, or any part thereof.

4. EFFECTIVE DATE. This Resolution shall become effective upon its passage.

PASSED AND ADOPTED this 1st day of December, 2020.

ATTEST:

**CHAPEL CREEK COMMUNITY
DEVELOPMENT DISTRICT**

Secretary/Assistant

Chairperson, Board of Supervisors

SECTION D

SECTION 1

TIMOTHY D. JONES SR.

EDUCATION

Colorado Christian University

2018 Bachelor of Psychology with Honors

US Navy Training Schools

2001 Training Certificate

Spruce Creek High School

1997 Diploma

EXPERIENCE

North Tampa Church of Christ – Tampa, FL

3611 E County Line Rd, Lutz, FL 33559

Associate Minister/Christian Counselor June 2013 – present

The Brass Tap-Lakeland

◆ 1515 Town Center Dr. Lakeland FL 33803

General Manager Oct 2012 – June 2013

The Brass Tap-Brandon

◆ Brandon Town Center, Brandon, FL

Bartender, Shift Manager, Product Manager Jan 2012 – Oct 2012

Beef O' Brady's

◆ Bruce B Downs Blvd Wesley Chapel, FL

Corporate Trainer, General Manager Jun 2010 – Jan 2012

United States Navy

◆ USS Higgins DDG – 76 San Diego, CA

Cryptologist First Class Surface Warfare 1997- 2012

SECTION 2

STEVEN C. JOHNSON II, MBA, sHRBP

6641 Castle Green Place

Zephyrhills, FL 33541

WORK EXPERIENCE

Executive Director of Administrative Services, University of South Florida

Tampa, FL (January 2019 – Present)

Serve as the chief financial and chief human resource officer for the College of Behavioral and Community Sciences. Responsible for directing, implementing, and auditing all fiscal related matters of the college. Monitors, interprets, and analyzes policy, procedures, and actions taken by the State of Florida, Board of Governors, Board of Trustees, and University, that may impact business or fiscal operation of the college. Make sound business and fiscal recommendations to the Dean. Provide leadership and direction for the planning, development, and coordination of all budget entities. Manage and direct the salary increase process. Monitor and review faculty assignments and evaluation process. Serve as point of contact for employee grievances and disciplinary actions within the college. Responsible for the development of the annual faculty recruitment plan for submission to the Provost Office. Serve as Equal Opportunity Liaison for the faculty pay plan. Partner with departments to develop faculty search plans. Participates in the development of strategic goals and objectives of the college. Liaison with the USF Office of General Counsel regarding employment legal issues. Lead, manage, and develop a finance team of four employees and a human resources team of five employees.

Director of Budget and Financial Management, University of South Florida

Tampa, FL (June 2015 – January 2019) – Promoted to Executive Director

Serve as the chief financial officer for the College of Behavioral and Community Sciences. Effectively provide strategic financial oversight of all aspects of planning, management and forecasting for five academic departments, two schools, four centers, and the Florida Mental Health Institute. Deliver sound financial leadership on budgetary processes and policies, implementing best practices across the organization. Successfully monitor, interpret, and analyze policies, procedures, and actions mandated by the State of Florida, Board of Trustees, and University. Provide comprehensive leadership and direction for the planning, development, coordination, and monitoring of all funding sources. Communicate business and operational issues to the Dean, department chairs, and central administrative directors, provide sound data driven recommendations for solving issues. Review, analyze, and make recommendations on fiscal impact of various contracts with external vendors. Develop, mentor, lead, and manage a finance team of four. Total fund responsibility of approximately \$60 million.

Business Manager III, Wright State University

Dayton, OH (July 2012 – June 2015)

Effectively managed the operating and fiscal activities of the College of Nursing & Health, Student Health Clinic, Nursing Institute, and National Disaster Health Consortium Program. Accurately performed and reported variance, scenario, and forecasting analyses to assist in providing financial and budgetary recommendations to the Dean. Authorized, monitored, reviewed, and reconciled monthly college revenues and expenditures on all internal and external funds. Managed budgets for unrestricted accounts, grant funds, foundation funds, and faculty allocations. Administered personnel matters for the college including review of positions, recruiting for employees, preparation of all Affirmative Action forms, offer letters, Personnel Action Forms, employment agreements, salary redistributions, effort reporting, and assurance of policy compliance with two AAUP Faculty Collective Bargaining Agreements. Managed facilities for the College of Nursing & Health, Student Health Clinic, and Nursing Institute, including oversight of construction projects, renovations, space allocation, and maintenance requests. Lead, managed, and mentored a staff of four employees (1 permanent, 3 temporary). Total fund responsibility of approximately \$13 million.

Business Manager II, Wright State University

Dayton, OH (November 2009 – June 2012) – promoted to Business Manager III

Effectively provided financial and budgetary management to the Division of Business and Fiscal Affairs and Enrollment Management Division. Responsible for accurately performing day-to-day control and management of university funds, involving the formulation, execution, and analysis of departmental budgets and funding requirements. Served as the functional point of contact for day-to-day budget and financial issues. Performed budget administration work involving the monitoring of obligations incurred and the actual expenditure of funds. Provided and conducted financial analysis, reviews, reconciliations, and special studies of budget and expense variances. Collaborated with Human Resources and Payroll regarding all personnel matters. Performed ad-hoc reporting to university departments on completion of budget transfers and other administrative policies. Researched and developed key benchmarking metrics for implementation of Responsibility Center Management Budget Model.

Controller, IMR, Inc.

Dayton, OH (September 2008 – November 2009)

Performed analysis on monthly financial statements, analyzed actual to forecast to budget variances. Evaluated key performance metrics, provided analysis and summary. Analyzed monthly financial operations and coordinated month-end and year-end closing processes for several educational institutions. Performed internal financial audits to ensure accuracy and integrity of financial reporting. Prepared audit work papers and assisted auditors as needed. Processed semi-monthly payroll and reporting through ADP Payroll Services. Developed annual and 5-year forecast budgets. Accurately managed federal and state grant projects (budgeting and tracking federal and state revenue and expenditures). Maintained and processed fixed asset reconciliations. Studied, evaluated, and reported on financial trends, opportunities for expansion and projection of future company growth. Lead, managed, and mentored a finance staff of four members.

Financial Analyst, CompuNet Clinical Laboratories (A Quest Diagnostics Joint Venture)

Dayton, OH (October 2007 – September 2008)

Accurately prepared and managed monthly, quarterly, and year-end closing process. Performed analysis on monthly financial statements, analyze actual to forecast to budget variances. Evaluated key performance metrics analysis and testing, summarize and report results. Monitored daily revenue transactions. Maintained short term Cash Flow Forecast models and prepared daily reports on anticipated sources and uses of cash. Processed monthly journal entries and reconciled to general ledger account balances. Prepared monthly bank reconciliations. Precisely prepared monthly sales and use tax payments. Oversaw annual capital and operating budget processes. Managed and reconciled monthly fixed asset purchases and retirements. Tracked and reported weekly Requisition Count Statistics to executive staff.

Senior Accountant, IMR, Inc.

Dayton, OH (August 2005 – October 2007)

Responsible for effectively managing accounts payable, accounts receivable, retirement reporting, and Educational Manager of Information Systems. Processed month-end closings, journal entries and reconciled bank account balances to general ledger account balances. Accurately prepared financial statement packets and supporting analyses. Processed semi-monthly payroll processing and reporting using Paychex Payroll Services. Trained finance department staff on the use of the Peachtree and Sage MIP Fund Base accounting software programs. Initiated and maintained positive environment with employees and customers.

Staff Accountant/Educational Manager of Information Systems, IMR, Inc.

Dayton, OH (March 2003 – July 2005) – promoted to Senior Accountant

Reconciled and analyzed balance sheet accounts for senior-level management financial decision making. Processed month-end and year-end closings and ensured the accuracy of general ledger account balances.

Assisted state auditors in their understanding and review of our organization's financial operation. Accurately reconciled fixed asset items throughout educational institutions and briefed results to senior-level managers. Managed the purchasing process of the educational institutions and accurately issued purchase orders and invoices in a timely manner. Performed internal database audits for accuracy and compliance in reporting staff and student data to the Ohio Department of Education.

TECHNICAL EXPERIENCE

Microsoft Office – 17 years
Ellucian Banner – 8 years
Peachtree Accounting Software – 6 years
SAGE MIP Fund Accounting – 5 years
Cognos – 5 years
SciQuest e-procurement – 5 years
People Admin – 5 years
Paychex Payroll Service – 4 years
Reflections Database – 3 years
CSADM Database – 3 years
ADP Payroll Service – 3 years
PeopleSoft – 3 years
Finance Mart – 2 years

UNIVERSITY OF SOUTH FLORIDA COMMITTEE MEMBERSHIP

College Finance, Budget, and Accounting Work Group (Committee Chair)
Dean's Advisory Council
Responsibility Center Management Central Support Work Group
Responsibility Center Management F&A Transition Work Group
College Strategic Planning Work Group

WRIGHT STATE UNIVERSITY COMMITTEE MEMBERSHIP

Business and Fiscal Officer Efficiency Committee
Campus Scholarship & Innovation Campaign Representative
College of Nursing & Health Executive Team
Commission on Collegiate Nursing Education Accreditation Review Team
Multi-Cultural Millennium Conference Planning Team
Physical Plant Chargeback Policy Committee
Unclassified Staff Advisory Council
United Way Campaign Representative
University Smoking Policy Task Force-Unclassified Representative
Web Self-Service Application Team (WSAT)

EDUCATION

M.B.A., Indiana Wesleyan University (2009)
Concentration: Accounting
GPA: 3.61

B.S., Business, Wright State University (2007)
Concentration: Finance
GPA: 3.03

CERTIFICATIONS

Human Capital Institute
-Strategic Human Resource Business Partner (sHRBP)

National Association of State Administrators and Supervisors of Private Schools

-Certified Higher Education Professional in Leadership (CHEP), Expired

Academy of Certified Research Administrators at USF

-Certified Research Administrator at USF (CRA-USF)

HONORS

Golden Key International Honor Society (2004)

SECTION E

RESOLUTION 2021-04

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE CHAPEL CREEK COMMUNITY DEVELOPMENT DISTRICT ELECTING THE OFFICERS OF THE DISTRICT, PROVIDING FOR CONFLICT AND AN EFFECTIVE DATE.

WHEREAS, the Chapel Creek Community Development District (“**District**”) is a local unit of special-purpose government created and existing pursuant to Chapter 190, *Florida Statutes*, being situated entirely Pasco County, Florida; and

WHEREAS, pursuant to Chapter 190, *Florida Statutes*, the Board of Supervisors (“**Board**”), shall organize by electing one of its members as Chairperson and by electing a Secretary, and such other officers as the Board may deem necessary.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE CHAPEL CREEK COMMUNITY DEVELOPMENT DISTRICT:

1. DISTRICT OFFICERS. The District officers are as follows:

_____	is appointed Chairperson.
_____	is appointed Vice-Chairperson.
_____	is appointed Secretary.
_____	is appointed Assistant Secretary.
_____	is appointed Assistant Secretary.
_____	is appointed Assistant Secretary.
_____	is appointed Assistant Secretary.

2. CONFLICTS. All Resolutions or parts of Resolutions in conflict herewith are hereby repealed to the extent of such conflict.

3. EFFECTIVE DATE. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED this 1st day of December 2020.

ATTEST:

**CHAPEL CREEK COMMUNITY
DEVELOPMENT DISTRICT**

Secretary/Assistant Secretary

Chairperson, Board of Supervisors

SECTION F

RESOLUTION 2021-05

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE CHAPEL CREEK COMMUNITY DEVELOPMENT DISTRICT DIRECTING GOVERNMENTAL MANAGEMENT SERVICES – CENTRAL FLORIDA, LLC, TO ESTABLISH A LOCAL BANK ACCOUNT AT SUNTRUST FOR THE DISTRICT AND APPOINT JILL BURNS, ARIEL LOVERA AND GEORGE FLINT AS SIGNORS ON THE ACCOUNT AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Chapel Creek Community Development District (the “District”) is a local unit of special-purpose government created and existing pursuant to Chapter 190, *Florida Statutes*, and situated entirely within Pasco County, Florida; and

WHEREAS, the District’s Board of Supervisors desires to establish a local bank account for the District and appoint Jill Burns, Ariel Lovera and George Flint as signors on the account.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE CHAPEL CREEK COMMUNITY DEVELOPMENT DISTRICT THAT:

SECTION 1. Governmental Management Services – Central Florida, LLC, is directed to establish a local bank account at SunTrust for the District.

SECTION 2. Jill Burns, Ariel Lovera, and George Flint shall be appointed as signors on the account.

SECTION 3. This Resolution shall take effect upon its passage and shall remain in effect unless rescinded or repealed.

PASSED AND ADOPTED this 1st day of December 2020.

ATTEST:

**CHAPEL CREEK COMMUNITY
DEVELOPMENT DISTRICT**

Secretary/Assistant Secretary

Chairperson, Board of Supervisors

MINUTES

BOS Meeting

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**CHAPEL CREEK
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Chapel Creek Community Development District was held on **Tuesday, November 3, 2020 at 11:04 a.m.** conducted by media technology authorized by Governor DeSantis' Executive Order 20-246 and in compliance of Florida Statutes.

Present and constituting a quorum:

Brian Walsh	Chairman
Bob Bishop	Vice Chairman
Milton Andrade	Assistant Secretary (via phone)
John Blakely	Assistant Secretary
Garrett Parkinson	Assistant Secretary

Also present were:

Lynn Hayes	District Manager, Rizzetta & Company, Inc.
Tracy Robin	District Counsel, Straley Robin Vericker
Kirk Wagner	Representative, Aquagenix
Tonja Stewart	District Engineer, Stantec Consulting Services
	<i>(joined meeting at 11:15 a.m.)</i>
Audience	

FIRST ORDER OF BUSINESS

Call to Order

Mr. Hayes called the meeting to order and confirmed a quorum.

SECOND ORDER OF BUSINESS

**Consideration of Proposals for
Janitorial Services**

Mr. Hayes presented the Jayman Enterprises Janitorial Proposal. The Board indicated their desire to enter into an agreement with Jayman Enterprises at an annual cost of \$8,400 for janitorial services.

On a Motion by Mr. Walsh, seconded by Mr. Andrade, with all in favor, the Board of Supervisors authorized District Counsel to review the vendor contract and prepare the final form to execute the agreement, for Chapel Creek Community Development District.
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THIRD ORDER OF BUSINESS

Consideration of Proposals for Pest Control Services

Mr. Hayes discussed the proposal for Pest Control with Apex. He indicated the first service was done on October 20, 2020. The cost of services is \$100 per visit.

On a Motion by Mr. Andrade, seconded by Mr. Walsh, with all in favor, the Board of Supervisors authorized District Counsel to review the vendor contract with Apex Pest Control and prepare the final form to execute the agreement, for Chapel Creek Community Development District.

FOURTH ORDER OF BUSINESS

Consideration of Agreement for District Management Services

Mr. Hayes reviewed the Agreement for District Management Services with GMS and Chapel Creek Community Development District.

On a Motion by Mr. Walsh, seconded by Mr. Andrade, with all in favor, the Board of Supervisors approved the GMS Agreement for District Management Services, for Chapel Creek Community Development District.

FIFTH ORDER OF BUSINESS

Consideration of Resolution 2021-01, GMS Proposal for District Management

Mr. Hayes presented Resolution 2021-01, GMS Proposal for District Management.

On a Motion by Mr. Blakely, seconded by Mr. Walsh, with all in favor, the Board of Supervisors adopted Resolution 2021-01; transferring district management services to GMS, for Chapel Creek Community Development District.

On a Motion by Mr. Blakely, seconded by Mr. Walsh, with all in favor, the Board of Supervisors requested to terminate the Rizzetta Technology Services Contract and provide Rizzetta & Company with a 60 day notice within the terms of the contract, for Chapel Creek Community Development District

SIXTH ORDER OF BUSINESS

Consideration of Drainage Easement Agreement

Ms. Stewart presented the drainage easement agreement to the Board.

On a Motion by Mr. Bishop, seconded by Mr. Andrade, with all in favor, the Board of Supervisors approved the drainage easement agreement, for Chapel Creek Community Development District.

CHAPEL CREEK COMMUNITY DEVELOPMENT DISTRICT

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SEVENTH ORDER OF BUSINESS

**Consideration of Written Consent of
Sole Member and Sole Manager of
Chapel Creek CDD Holdings, LLC**

Mr. Robin presented the written consent of sole member and sole manager of Chapel Creek CDD Holdings, LLC.

On a Motion by Mr. Blakely, seconded by Mr. Andrade, with all in favor, the Board of Supervisors approved written consent, plan of merger, articles and merger, and authorized the chair to sign the contract, for Chapel Creek Community Development District.

EIGHTH ORDER OF BUSINESS

**Consideration of Termination
Agreement**

Mr. Hayes presented the termination of the management agreement between Chapel Creek CDD Holdings, LLC and Rizzetta-Chapel Creek Properties, LLC.

On a Motion by Mr. Walsh, seconded by Mr. Bishop, with all in favor, the Board of Supervisors approved the termination of agreement, for Chapel Creek Community Development District.

NINTH ORDER OF BUSINESS

**Consideration of Minutes of the Board
of Supervisors' Meeting held on
October 6, 2020**

Mr. Hayes presented the minutes and inquired if there were any amendments necessary. There were none.

On a Motion by Mr. Bishop, seconded by Mr. Walsh, with all in favor, the Board of Supervisors approved the minutes from the meeting on September 1, 2020, for Chapel Creek Community Development District.

TENTH ORDER OF BUSINESS

**Consideration of Operation and
Maintenance Expenditures for
September 2020**

Mr. Hayes presented the Operations and Maintenance Expenditures for September 2020. (\$7,290.82).

On a Motion by Mr. Walsh, seconded by Mr. Bishop, with all in favor, the Board of Supervisors ratified the payment of the invoices for the August 2020 Operation and Maintenance expenditures (\$7.290.82), for Chapel Creek Community Development District.

NINTH ORDER OF BUSINESS

Staff Reports

CHAPEL CREEK COMMUNITY DEVELOPMENT DISTRICT

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A. District Counsel

No report.

B. District Engineer

No report.

C. District Manager

Mr. Hayes stated the next regular meeting was scheduled for December 1, 2020 at 5:00 p.m. at Rizzetta & Company located at 5844 Old Pasco Road, Suite 100, Wesley Chapel, FL 33544. Since Chapel Creek is terminating their agreement with Rizzetta there will not be a December meeting.

TENTH ORDER OF BUSINESS

Supervisor Requests

ELEVENTH ORDER OF BUSINESS

Adjournment

Mr. Hayes said that if there was no further business to come before the Board then a motion to adjourn would be in order.

On a Motion by Mr. Walsh, seconded by Mr. Andrade, with all in favor, the Board of Supervisors approved to adjourn the meeting at 12:01 p.m., for Chapel Creek Community Development District.

Assistant Secretary

Chairman/Vice Chairman

LO Meeting

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**CHAPEL CREEK
COMMUNITY DEVELOPMENT DISTRICT**

The **Landowner** meeting of the Chapel Creek Community Development District will be held on **Tuesday, November 17, 2020 at 11:02 a.m.** at the offices of Rizzetta & Company located at 5844 Old Pasco Road, Suite 100, Wesley Chapel, FL 33544.

Present were:

Brian Walsh
Lynn Hayes
Tracy Robin

Proxy Holder, MI Homes
District Manager, Rizzetta & Co. Inc.
District Counsel, Straley, Robin, Vericker
(via phone)

FIRST ORDER OF BUSINESS

Selection of Chairman and Secretary

Mr. Hayes was elected Chairperson directed to be for the purpose of conducting the landowner election.

SECOND ORDER OF BUSINESS

Announcement of Candidates/Call for Nominations

Mr. Hayes advised that Mr. Walsh is the designated proxy holder for Clayton Properties Group, who owns 184 acres and 136 lots which is 320 votes.

THIRD ORDER OF BUSINESS

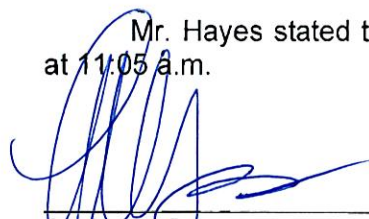
Election of Supervisors

Mr. Milton Andrade received 300 votes and will serve a four-year term in seat 3 from November 2020 through November 2024. Mr. Hayes advised that the terms of the office are effective the date of this election.

FOURTH ORDER OF BUSINESS

Adjournment

Mr. Hayes stated that there was no further business and adjourned the meeting at 11:05 a.m.



Assistant Secretary



Chairman/Vice Chairman

SECTION V

SECTION A

Landscape Maintenance Proposal **Chapel Creek CDD**

October 6, 2020

*Chapel Creek Community Development District
Zephyrhills, FL 33541*

We sincerely appreciate the opportunity to propose how FloraLawn can help enhance the quality of your landscape. Our proposal includes integrating a custom maintenance plan to meet the needs and demands of your property while considering service expectations and community budget.

We hereby propose the following for your review:

LANDSCAPE MAINTENANCE FOR COMMON GROUNDS

Service	Price Per Month	Price Per Year
Landscape Maintenance	\$5,390	\$64,680
St Augustine Fertilization	\$216	\$2,592
Shrub Fertilization	\$311	\$3,732
Monthly Irrigation Inspection	\$600	\$7,200
<u>Total</u>	<u>\$6,517</u>	<u>\$78,204</u>

ADDITIONAL SERVICES

Service	Est. # of Units	Price Per Unit	TOTAL
Mulch	300 yds	\$45	\$13,500
Palm Pruning	30 qty	\$50	\$1,500

Landscape Maintenance Program

Scope of Services

TURF CARE

Mowing	<p>Rotary lawn mowers will be used with sufficient power to leave a neat, clean, and uncluttered appearance <u>42 times</u> per calendar year (Floritam) and <u>42 times</u> per calendar year (Bahia) depending on growing season and conditions. It is anticipated that mowing services shall be provided weekly during the growing season <u>April through October</u> and every other week during the non-growing season or as needed <u>November through March</u>.</p> <p>Bahia lake and pond banks will be mowed <u>24 times</u> per year consistent with <u>3 times</u> per month May through October and <u>1</u> time per month or as needed November through April.</p>
Trimming	<p>Turf areas inaccessible to mowers, areas adjacent to buildings, trees, fences, etc. will be controlled by a string trimmer. When string trimming, a continuous cutting height will be maintained to prevent scalping.</p>
Edging	<p>All turf edges of walks, curbs, and driveways shall be performed every mowing (<u>42 times</u> per year). A soft edge of all bed areas will be performed every other mowing (<u>21 times</u> per year). A power edger will be used for this purpose. A string trimmer may be used only in areas not accessible to a power edger.</p>
Fertilization	<p>St. Augustine/Floritam areas shall be fertilized with a commercial grade fertilizer <u>6 times</u> per year. Timing of applications will be adjusted to meet horticultural conditions.</p> <p>Bahia turf areas may be fertilized and treated with insect/disease control at an additional cost that is outside of the scope of work for this contract.</p>
Weed, Insect, & Disease Control	<p>Post-Emergent weed applications will be performed up to <u>4 times</u> per year between April 1st and October 30th. Pre-Emergent herbicides will be used <u>1 times</u> per year between November 1st to April 1st. Weed control applications are conducive to soil and air temperatures. FloraLawn will not be held responsible for the post emergent control of common grassy weeds like Crabgrass & common Bermuda due to the absence of legal and selective post emergent herbicides for this use.</p> <p>Insect & disease control (not preventative) measures are incorporated into each fertilization application. Infestations will be treated on an as needed basis throughout the year and the customer will be made aware of the actions taken as well as the chemicals used. Ant mounds will be treated as they appear, but contract pricing does not include products that guarantee year-long ant control. Products like Bayer's Top Choice or Chipco Choice that guarantee year-long ant control can be purchased outside the scope of this contract.</p>

TREE, SHRUB, AND GROUNDCOVER CARE

Pruning	<p>All shrubs and trees (up to 10 feet) shall be pruned and shaped a maximum of <u>10 times</u> per year to ensure the following:</p> <ul style="list-style-type: none">● Maintain all sidewalks to eliminate any overhanging branches or foliage which obstructs and/or hinders pedestrian or motor traffic.● Retain the individual plant's natural form and prune to eliminate branches which are rubbing against walls and roofs.● The removal of dead, diseased, or injured branches and palms will be performed as needed● Ground covers and vines can maintain a neat and uniform appearance.
Weeding	<p>Weeds will be removed from all plant, tree, and flower beds <u>18 times</u> per year. This incorporates <u>2 times</u> per month during the growing season and <u>1 time</u> per month during the non-growing season on an as-needed basis. Manual hand pulling and chemical herbicides will be used as control methods.</p>
Fertilization	<p>Palms and hardwood trees will be fertilized <u>2 times</u> per year. Shrubs and groundcovers will be fertilized <u>4 times</u> per year. All fertilizations of tree, shrub, and groundcovers will be designed to address site specific nutritional needs. Timing of applications will be adjusted to meet horticultural conditions.</p>
Insect, & Disease Control	<p>All landscape beds shall be monitored and treated with appropriate pesticides as needed throughout the contract period.</p>
Plants	<p>will be monitored and issues addressed as necessary to effectively control insect infestation and disease as environmental, horticultural, and weather conditions permit. FloraLawn does not guarantee the complete absence of any insect or disease. We will, however, notify the customer and provide professional options at an additional cost outside the scope of this contract.</p>

IRRIGATION

Overview	At the commencement of the contract, we will perform a complete irrigation evaluation and furnish the customer with a summary of each clock and zone operation. FloraLawn will submit recommendations for all necessary repairs and improvements to the system with an itemized cost for completing the proposed work. FloraLawn is not responsible for turf or plant loss due to water restrictions set by city, county, and/or water management district ordinances.
Inspections	All irrigation zones shall be inspected <u>1 time</u> per month to insure proper operation. All zones will be turned on to check for proper coverage and any broken irrigation components. Management shall receive a monitoring report after each monthly irrigation inspection.
Repairs	Any repairs that have been caused by FloraLawn will be repaired at no cost. All repairs to the irrigation system other than those caused by FloraLawn will be performed on a time and materials basis with the hourly labor rate being <u>\$60.00</u> per hour. Faults and failures of the irrigation system communicated to FloraLawn will be addressed in a fair and responsible time period, but FloraLawn cannot guarantee a specific time response.

MISCELLANEOUS

Clean-Up	All non-turf areas will be cleaned with a backpack or street blower to remove debris created by landscaping process. All trash shall be picked up throughout the common areas before each mowing <u>42 times</u> per year. Construction debris or similar trash is not included. Trash shall be disposed of offsite.
----------	--

OPTIONAL ITEMS & ADDITIONAL SERVICES

- Landscape design & installation
 - Annual flower bed design & installation
 - Thin & prune trees over 10' in height
 - New plant installation
 - Pump Maintenance
- Sodding and/or Seeding
 - Mulching
 - Prune Palms over 15' of clear trunk
 - Leaf clean-up
 - Pump repair & installation

SECTION B

Cardinal Landscaping Services of Tampa, Inc.

GROUNDS MAINTENANCE AGREEMENT

THIS GROUNDS MAINTENANCE AGREEMENT, (the “agreement”) is made and entered into by and between **CARDINAL LANDSCAPING SERVICES OF TAMPA, INC.**, a Florida corporation located at 817 E. Okaloosa Ave., Tampa, Florida, 33604 (the “company”) , and Chapel Creek CDD, located in Zephyrhills, FL (the “buyer”) . The company and buyer (collectively the “parties”), in consideration of the mutual covenants and conditions contained herein, agree as follows:

1. Services to be performed by Company:

The Company hereby agrees to perform the following ground maintenance services (the “services”) at the buyers address as shown above in a workman like manner during the term of this agreement:

The Company hereby agrees to perform the following ground maintenance services (the “services”) at the buyers address as shown above in a workman like manner during the term of this agreement:

(a) Mow grass each calendar week from April 1st to October 14th and then on a bi-weekly basis October 15th thru March 31st with no less than forty-two (42) mowing's per year. **If additional services are needed because of an extended growing season there will be no additional charges to buyer.**

(b) Sidewalks, curbs, and drives will be edged each mowing. Flower beds will be hard edged a minimum of twenty-one (21) times per year.

(c) Sidewalks, curbs and all pavement areas will be blown clear of debris each visit.

(d) Shrubs will be pruned on an as needed basis to maintain the desired shape and appearance. All Ornamental trees less than ten feet in height will be selectively pruned as necessary to maintain the intended shape and design. All trees will be elevated to a height of ten feet and trimmed as necessary to ensure safe pedestrian and vehicle traffic. Large lateral branches on hardwood trees are not included in this specification. All tree pruning and trimming will be performed in accordance with recommended horticultural practices and supervised by qualified horticultural professionals. Existing tree stakes will be inspected routinely. Necessary adjustments or removals will be performed at no additional cost to the customer. All cuttings and debris will be removed from the property at the time of trimming. Debris from storm damage or acts of nature may not be included.

(e) All trash and cuttings resulting from grounds maintenance operations will be removed from the buyer's property immediately.

(f) Weeds will be physically and/or chemically removed from cracks in sidewalk's, drives and flower beds in order to maintain a constant manicured appearance. A commercial grade weed removal chemical will be used.

(g) **Irrigation inspection is included in the monthly contract price.** Each month all irrigation zones will be turned on and inspected for proper coverage. Adjusting irrigation heads, timer clock adjustment, cleaning and minor adjustments of heads for maximum coverage will be done at that time at no charge to the buyer. A sight inspection looking for washouts or other signs of irrigation malfunction will be done weekly and a physical inspection monthly. **Any irrigation damage by Cardinal Landscaping will be repaired by Cardinal Landscaping.** Price for repairs if damaged other than Cardinal Landscaping will be at a rate of sixty-five

dollars (65.00) per man hour plus the cost of parts. Emergency irrigation repairs will be billed at a rate of \$95.00 per hour with a one hour minimum. **We would notify the management company and provide a written estimate of time and parts required prior to any work being performed.**

(h) **Mulch** is an additional price of \$55.00 per yard.

(i) **Fertilizer** based on soil and turf requirements will be applied six times per year for St. Augustine turf and four times per year for plants, palms and trees and is included in the "compensation for services", section 2 of the contract. Pest control for irrigated turf and plants will be applied as needed and per Best Management Practices. Pre and Post emergent weed control is included. **If additional services are needed there will not be an extra cost to Lake Talia Community for the additional services.** We will also spot control fire ants.

2. **Compensation for Services:** Compensation of the company for its services shall be **\$ 76,800.00** per year and such compensation shall be payable by the buyer in twelve (12) equal monthly installments of **\$ 6,400.00** beginning on the first day of, _____ 20_20_ and continuing on the first day of each and every month thereafter. Payments not received by the fifteenth day of the month could be subject to a five (5%) percent late charge plus interest at one and one half (1 1/2%) percent per month.

3. **Term:** This agreement shall commence on the 1st day of _____, 2020 and shall continue for a period of one (1) year. Thereafter, this agreement shall automatically renew for additional one (1) year periods.

4. **Choice of Law:** The parties agree this agreement shall be Governed by the laws of the state of Florida and venue shall be in Hillsborough County, Florida.

5. **Attorney Fees and Costs:** The parties agree that if any action in law is required to enforce or interpret the provisions of this agreement, the prevailing party shall be entitled to reasonable attorneys' fees, including any appeals thereof, in addition to any other costs or relief to which they may be entitled.

6. **Entire Agreement:** This contract contains the entire agreement between the parties.

7. **Understanding of the Parties:** The parties acknowledge this agreement was negotiated on the basis of the buyers' grounds as of the date signed and future changes to the grounds may require changes to this agreement. Further, any work not specified in this agreement will be negotiated on a separate basis.

IN WITNESS WHEREOF, the parties have executed this agreement the date and year indicated immediately below their signatures.

“Company”

Cardinal Landscaping Services of Tampa, Inc.

“Buyer”



By: _____

Michael C. Mantei

(Signature of Buyer)

(Printed Name or Company)

11/30/2020

Date: _____

Date: _____

SECTION C



200 S F. Street, Haines City, FL 33844 Phone: (863) 422-5207

Lawn Maintenance Service Contract Agreement

This Lawn Service Contract (this "Contract") is made effective as of **January 1st, 2021**, by and between **Chapel Creek of Zephyrhills, FL 33542** and Prince and Sons Inc., of 200 S F Street, Haines City, Florida 33844.

NOW, THEREFORE, FOR AND IN CONSIDERATION of the mutual promises and agreements contained herein, **Chapel Creek CDD** hires Prince and Sons Inc., and Prince and Sons Inc. agrees to provide Lawn Service to the **Chapel Creek CDD** at the following location **Zephyrhills, FL 33542** -under the terms and conditions hereby agreed upon by the parties:

1. DESCRIPTION OF SERVICES. Beginning on **January 1st, 2021**, Prince and Sons Inc., will provide the following services (collectively, the "Services"):

A.MOWING OF TURF AREAS:

Mowing of all turf areas with a total of **42** visit per year and billed at monthly rate of **\$4,200**. Weed-eating (line trimming) & edging on all hard edges shall be performed during each mowing event. Bed edges will be done once a month, so it does not expand the beds from the original size. St. Augustine grass is to be cut no less than 4", Bahia no less than 3" to foster photosynthesis and strong root development. Blades shall remain sharp always, visible clippings are to be removed to prevent thatch build-up, mower operator will change patterns per service to prevent ruts in turf. Blowing off all hard surfaces shall be performed immediately following each mowing event, clippings are to be kept out of beds and waterways. Trash and small debris on grounds shall be discarded during service.

B. BUSHOGGING & POND MOWING:

All retention ponds shall be maintained at a set price of **\$950** a month; **19** times annually or by request as needed. Ponds containing drains or obstacles shall be maintained by herbicide and/or weed-eater.

C. PRUNING & TRIMMING:

Palm Tree trimming (30 count) **\$35.00 Per Palm. (Billable)**

Selective pruning of all ornamental shrubbery shall be performed at the best time for flower and bud development, foliage growth and as necessary for the health of the plants. Removal & disposal of all generated debris from the property shall be completed following each pruning event.

D. PLANT BED WEED CONTROL:

Weed control shall be performed by using both pre-emergence and post-emergence herbicides as needed on all planter beds. Removal & disposal of all generated debris from the property shall be completed following each weeding event.



200 S F. Street, Haines City, FL 33844 Phone: (863) 422-5207

E. HORTICULTURAL:

All horticulture will be done as listed below and billed at a monthly rate of **\$579.17**.

Shrubs- Shall be fertilized **4** times per year with professional products using 100% Poly-Coat. This process ensures year-round feeding of nutrients. All fungus emerging on plants shall be treated and controlled as needed during growing season.

Turf- St Augustine Grass shall be fertilized and as prescribed by technician **6** times per year. Management of turf damaging insects and pests such as Chinch Bugs using Arena and will be performed in the month of June. All Fungus in turf grass areas shall be controlled annually and treated as needed during growing season. Prince and Sons Inc. rotates active ingredients in our Fungicides to ensure chemical resistance control.

F. ANNUALS: SERVICE AVAILABLE UPON REQUEST

A selection of **000** annuals shall be rotated on the months of January-April-July-October, flowers will be selected to appropriate season and climate. This service requires management approval at a suggested cost of **\$2.00 per 4" pot.** (BILLABLE)

G. MULCHING:

300 cubic yards of "Small Pine-bark" mulch is to be spread at a rate of **\$45.00** per cubic yard. This service is variable and requires management approval. (BILLABLE)

H. IRRIGATION SYSTEM INSPECTIONS:

Irrigation inspections are to be performed monthly; **12** times per year and billed at **\$675** a month. A service report from Prince technician is to be completed after each inspection. Any damages sustained to the irrigation system as a direct result of the work by Prince and Sons Inc. shall be repaired at no cost to the customer. Any repairs required due to normal wear, vandalism or "Acts of God" can be completed upon request and shall be billed at actual time and materials.

2. INDEPENDENT CONTRACTOR STATUS. It is understood by the parties that Prince and Sons Inc. is an independent contractor with respect to **Chapel Creek CDD**, and not an employee of **Chapel Creek CDD** will not provide fringe benefits, including health insurance benefits, paid vacation, or any other employee benefit, for the benefit of Prince and Sons Inc.

3. INJURIES. Prince and Sons Inc. acknowledges Prince and Sons Inc.'s obligation to obtain appropriate insurance coverage for the benefit of Prince and Sons Inc. (and Prince and Sons Inc.'s employees, if any). Prince and Sons Inc. waives any rights to recovery from **Chapel Creek CDD** for any injuries that Prince and Sons Inc. (and/or Prince and Sons Inc.'s employees) may sustain while performing services under this Contract and that are a result of the negligence of Prince and Sons Inc. or Prince and Sons Inc.'s employees.



200 S F. Street, Haines City, FL 33844 Phone: (863) 422-5207

4. INDEMNIFICATION. Prince and Sons Inc. agrees to indemnify and hold harmless Chapel Creek CDD from all claims, losses, expenses, fees including attorney fees, costs, and judgments that may be asserted against Chapel Creek CDD that result from the acts or omissions of Prince and Sons Inc., Prince and Sons Inc.'s employees, if any, and Prince and Sons Inc.'s agents.

5. PERSONNEL DRESS CODE: Employees shall wear uniforms or professional attire always. Clothing that expresses obscene language or graphics, degrading or demeaning connotations, is strictly prohibited. Prince and Sons Inc. employees shall wear shirts at all times and shall wear footwear that conforms to safe work practices.

6. ACCOUNT MANAGEMENT: A Prince and Sons Inc. account manager will be assigned to this property. The account manager shall be a direct point of contact between Chapel Creek CDD and Prince and Sons Inc. We ensure he/she adheres to Best Maintenance Practices and returns all emails and phone calls within a timely professional manner. Each Prince manager has been certified by the Landscape Maintenance Association of Florida through The Department of Agriculture. Each manager continues viable education each year to provide industry leading knowledge and valuable solutions to the customer.

7. WARRANTY: Prince and Sons Inc. offers a full 30 days warranty on all new plant's material installed by Prince under our care and maintenance agreement.

8. INSURANCE. Prince and Sons Inc. will maintain at all times throughout the term of this agreement the following insurance:

- A. Worker's Compensation Insurance in accordance with the laws of the State of Florida.
- B. Commercial General Liability Insurance covering Prince and Sons Inc., legal liability for bodily injuries, with limits of \$1,000,000 combined single limit bodily injury and property damage liability, and covering at least the following hazards:
 - 1. Independent Contractors Coverage for the bodily injury and property damage in connection with any subcontractor's operation.
- C. Employer's Liability Coverage with limits of \$1,000,000 per accident or disease.
- D. Automobile Liability Insurance for bodily injuries in limits of \$1,000,000 combined single limit bodily injury and for property damage, providing coverage for any accident arising out of resulting from the operation, maintenance, or use by Prince and Sons Inc. of any owned, non-owned, or hired automobiles, trailers, or other equipment required to be licensed.



200 S F. Street, Haines City, FL 33844 Phone: (863) 422-5207

9. ENTIRE AGREEMENT. This Contract contains the entire agreement of the parties, and there are no other promises or conditions in any other contract whether oral or written.

10. SEVERABILITY. If any provision of this Contract shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court finds that any provision of this Contract is invalid or unenforceable, but that by limiting such provision it would become valid and enforceable, then such provision shall be deemed to be written, construed, and enforced as so limited.

11. APPLICABLE LAW. This Contract shall be governed by the laws of the State of Florida.

12. TERMS: The term of this agreement shall be for twelve **(12)** months, commencing on: **January 1st, 2021**, and terminating on: **December 31st, 2021**. The Customer shall notify Prince and Sons Inc. in writing of any unsatisfactory work performance or problems and shall allow Prince and Sons Inc. the opportunity to rectify any said problems in a timely manner, agreed to by both parties. This contract includes a thirty (30) day clause, in which it may be cancelled by either party, with just cause and after providing the other party with a thirty (30) day written notice.

13. PAYMENT FOR SERVICES. During the term of this agreement, the customer shall pay Prince and Sons Inc. the sum of: **(\$6,404.17) Six Thousand Four Hundred Four and 17/100** per month. As set forth herein on **Exhibit A**. Payments are due the 1st day of each month for that month's service. Payments not received within (30) thirty days may be subject to account being placed on hold until account is up to date.

Annual Total Cost: **(\$76,850.00) Seventy-Six Thousand Eight Hundred Fifty and 00/100.**



200 S F. Street, Haines City, FL 33844 Phone: (863) 422-5207

A. CONDITIONS:

The monthly installment price for this contract is intended to reflect an equal monthly payment for the service provided for the full term of one year. Upon early cancellation or termination of this contract by either party, Prince and Sons Inc. shall receive the remainder of payment due for services provided. Payment of this amount shall be made by the Customer immediately upon termination. If legal action becomes necessary to collect any portion of this debt, the customer shall be responsible for all court and attorney fees incurred by Prince and Sons Inc. This contract constitutes the complete agreement by both parties hereto regarding the matters set forth herein and supersedes all prior discussions, agreements, arrangements, representations and understandings.

PRINCE AND SONS INC.

CUSTOMER (AUTHORIZED SIGNATURE)

Signature Date

Signature Date

Printed Name Title

Printed Name Title

**Chapel Creek
EXHIBIT A**

Maintenance Base Price	42 cuts per year	\$ 50,400.00
Retention Ponds	19 times per year	\$ 11,400.00
Irrigation Checks	12 times per year	\$ 8,100.00
Horticulture	Turf 6x, Shrubs 4x	\$ 6,950.00
	TOTAL ANNUAL COST	\$ 76,850.00
	TOTAL MONTHLY PAYMENT	\$ 6,404.17

SECTION VI

SECTION C

SECTION 1

name: Kirk Wagner
email: kirk.wagner@dbiservices.com
phone: 813.627.8710
company: Aquagenix Tampa

report group: Chapel Creek
title: Chapel Creek Nov 2020 Report
created: 11/17/20, 8:40 AM
modified: 11/17/20, 3:51 PM
item count: 16

(1)



created: 11/17/20, 8:42 AM
modified: 11/17/20, 10:10 AM
taken by app: Yes
group: Chapel Creek Pond 1
description: Current condition: Good. Minor shoreline weeds and floating weed regrowth. Planktonic algae and submersed weeds treated effectively last month.
Service performed: Treated alligator weed, primrose, and duckweed along shoreline.
Recommendations: 1 of 4 skimmers on Western flow structure damaged, needs repair. Continue monitoring for duckweed blooms and possible overgrowth in littoral shelf.

(2)



created: 11/17/20, 9:00 AM
modified: 11/17/20, 9:03 AM
taken by app: Yes
group: Chapel Creek Pond 2
description: Current condition: Good. Minor grass and slender spike rush growth along shoreline. Planktonic algae treated effectively last month.
Service performed: Treated slender spike rush and torpedo grass.
Recommendations: None.

(3)



created: 11/17/20, 9:47 AM
modified: 11/17/20, 10:18 AM
taken by app: Yes
group: Chapel Creek Pond 4A
description: Current condition: Improving. Shoreline weed roots/rhizomes remain near surface creating ideal condition for shoreline algae growth. Minor submersed weed growth.
Service performed: Treated algae, submersed vegetation, primrose, torpedo grass, and alligator weed.
Recommendations: Continue treating alligator weed rhizomes to prevent algae regrowth.

name:	Kirk Wagner	report group:	Chapel Creek
email:	kirk.wagner@dbiservices.com	title:	Chapel Creek Nov 2020 Report
phone:	813.627.8710	created:	11/17/20, 8:40 AM
company:	Aquagenix Tampa	modified:	11/17/20, 3:51 PM
		item count:	16

(4)



created: 11/17/20, 10:09 AM
modified: 11/17/20, 10:14 AM
taken by app: Yes
group: Chapel Creek Pond 4B
description: Current condition: Good. Minor regrowth of shoreline weeds and grasses. Planktonic algae effectively treated last month.
 Service performed: Treated shoreline for penny wort, primrose, water grass, and torpedo grass. Treated reachable wetland over growth.
 Recommendations: Continue treating wetland over growth from shoreline and monitor overgrowth that reaches into the middle of water body from wetland.

(5)



created: 11/17/20, 10:39 AM
modified: 11/17/20, 3:51 PM
taken by app: Yes
group: Chapel Creek Pond 5
description: Current condition: Good. Algae patches treated effectively last month. Minor shoreline weeds and grasses.
 Service performed: Treated primrose, pennywort, and torpedo grass.
 Recommendations: Keep monitoring shelf for overgrowth, especially woody invasive species.

(6)



created: 11/17/20, 11:11 AM
modified: 11/17/20, 11:11 AM
taken by app: Yes
group: Chapel Creek Pond 6
description: Current condition: Good. Minor shoreline grasses. Bare littoral shelf areas have minor duckweed.
 Service performed: Treated shoreline torpedo grass, primrose, and penny wort. Treated shelf for primrose and duckweed.
 Recommendations: Address damaged flow structure.

name: Kirk Wagner
email: kirk.wagner@dbiservices.com
phone: 813.627.8710
company: Aquagenix Tampa

report group: Chapel Creek
title: Chapel Creek Nov 2020 Report
created: 11/17/20, 8:40 AM
modified: 11/17/20, 3:51 PM
item count: 16

(7)



created: 11/17/20, 11:14 AM
modified: 11/17/20, 11:25 AM
taken by app: Yes
group: Chapel Creek Pond 7
description: Current condition: Good. Minor algae blooms along shoreline and near shelf. Minor submersed and emerged shoreline weeds. Service performed: Treated algae, hydrophila, torpedo grass, and primrose. Recommendations: Continue to monitor littoral shelf for invasive growth.

(8)



created: 11/17/20, 12:12 PM
modified: 11/17/20, 12:20 PM
taken by app: Yes
group: Chapel Creek Pond 9
description: Current condition: Decent. Algae bloom in southern corner and some spots along shore. Minor shoreline weed and grass regrowth. Service performed: Treated algae, primrose, torpedo grass, watergrass, and pennywort. Recommendations: None.

(9)



created: 11/17/20, 2:00 PM
modified: 11/17/20, 3:38 PM
taken by app: Yes
group: Chapel Creek Pond 10
description: Current condition: Good. Algae effectively treated last month. Minor alga, grass, and shoreline weed regrowth. Submersed and floating vegetation growing along perimeter. Service performed: Treated torpedo grass, alligator weed, water grass, pennywort, azolla, duckweed, algae, hygrophila, and other submersed vegetation. Recommendations: Monitor littoral shelf for invasive woody growth.

name: Kirk Wagner
email: kirk.wagner@dbiservices.com
phone: 813.627.8710
company: Aquagenix Tampa

report group: Chapel Creek
title: Chapel Creek Nov 2020 Report
created: 11/17/20, 8:40 AM
modified: 11/17/20, 3:51 PM
item count: 16

(10)



created: 11/17/20, 2:14 PM
modified: 11/17/20, 2:48 PM
taken by app: Yes
group: Chapel Creek Pond 11
description: Current condition: Good. Significant shoreline growth of weeds and grass.
Service performed: Treated primrose, cat tails, sedge, and sesbania.
Recommendations: None.

(11)



created: 11/17/20, 2:29 PM
modified: 11/17/20, 3:25 PM
taken by app: Yes
group: Chapel Creek Pond 13B
description: Current condition: Good. Minor planktonic algae bloom in west corner. Minor shoreline weed growth. Wetland border overgrowth cut back from boat treatment.
Service performed: Treated planktonic algae, pennywort, water grass, torpedo grass, and primrose.
Recommendations: Continue occasional treatments of wetland border via boat.

(12)



created: 11/17/20, 2:30 PM
modified: 11/17/20, 3:28 PM
taken by app: Yes
group: Chapel Creek Pond 13A
description: Current condition: Good. Some grass and weed regrowth along shoreline. Some floating vegetation remaining. North east shoreline now accessible.
Service performed: Treated torpedo grass, primrose, water lettuce, and pennywort.
Recommendations: Continue occasional treatments of wetland border via boat.

name: Kirk Wagner
email: kirk.wagner@dbiservices.com
phone: 813.627.8710
company: Aquagenix Tampa

report group: Chapel Creek
title: Chapel Creek Nov 2020 Report
created: 11/17/20, 8:40 AM
modified: 11/17/20, 3:51 PM
item count: 16

(13)



created: 11/17/20, 2:34 PM
modified: 11/17/20, 3:37 PM
taken by app: Yes
group: Chapel Creek Pond 14
description: Current condition: Good. Some shoreline growth of weeds and cattails. Some washouts of bank soil and sod near flow structures. Service performed: Treated primrose, cattails, pennywort, and sedge. Recommendations: Stabilize washouts on bank where storm-water pipes meet waterbody.

(14)



created: 11/17/20, 2:40 PM
modified: 11/17/20, 2:52 PM
taken by app: Yes
group: Chapel Creek Flood 1
description: Current condition: Good. Minor shoreline weed growth. Service performed: Treated primrose and sedge along shoreline and rip rap. Recommendations: None.

(15)



created: 11/17/20, 2:53 PM
modified: 11/17/20, 3:32 PM
taken by app: Yes
group: Chapel Creek Flood 2
description: Current condition: Decent. Large floating duckweed bloom. Very little grass and weed regrowth along shoreline. Service performed: Treated duckweed and primrose in pond and treated rip rap for any growth. Recommendations: Follow up duckweed treatment next visit as some will likely remain.

name: Kirk Wagner
email: kirk.wagner@dbiservices.com
phone: 813.627.8710
company: Aquagenix Tampa

report group: Chapel Creek
title: Chapel Creek Nov 2020 Report
created: 11/17/20, 8:40 AM
modified: 11/17/20, 3:51 PM
item count: 16

(16)



created: 11/17/20, 2:58 PM
modified: 11/17/20, 3:37 PM
taken by app: Yes
group: Chapel Creek Pond 16
description: Current condition: Good. Very little shoreline regrowth. Some small washouts along bank leaving deep ridges.
Service performed: Treated primrose.
Recommendations: Address washouts to avoid further loss of soil on bank.

This concludes the aquatics report for the most recent service visit